



**Board of Directors Annual Meeting**  
**Monday, August 10, 2020 • 6:00-7:00 PM**  
*To be conducted online via Zoom*

## Agenda

Items to Discuss	Actions
1. Welcome / Call to Order <ul style="list-style-type: none"> <li>▪ Board of Directors Introductions</li> <li>▪ SPC Staff Introductions</li> </ul>	
2. Review of Board Policy: <i>Suzanne Gardner, General Counsel for SPC</i> <ul style="list-style-type: none"> <li>▪ Sunshine Law</li> <li>▪ Board Governance</li> <li>▪ State of Florida updates</li> <li>▪ Conflict of Interest</li> </ul>	
3. Review and approval of minutes from last meeting APPENDIX A	
4. Financial Reports <ul style="list-style-type: none"> <li>▪ Annual Audit Summary: <i>Ellen Fontana, CPA</i> APPENDIX B</li> <li>▪ Current Status: <i>Ellen Fontana, CPA</i> APPENDIX C</li> </ul>	
5. Director's Report: <i>Kimberly G. Jackson, Esq.</i> <ul style="list-style-type: none"> <li>▪ ISPS Update</li> <li>▪ Upcoming Events</li> <li>▪ Partnerships</li> <li>▪ Board Retreat - Virtual or Face-to-face</li> <li>▪ Fundraising - Collab Labs</li> </ul>	
6. Election of Board Officers <ul style="list-style-type: none"> <li>▪ Chair</li> <li>▪ Vice-Chair</li> <li>▪ Treasurer</li> </ul>	
7. New Business <ul style="list-style-type: none"> <li>▪ Board terms</li> </ul>	
8. Comments	
9. Wrap-up & Adjournment	Next Board meeting: <b>November 9, 2020</b> 6:00-7:00 PM Location TBD