

Date: February 10, 2025

Time: 12:00-1:00 P.M.

Location: Poynter Institute, 801 Third Street South St, St Petersburg

Board members present: Brett Bina, Jo-Lynn Brown, Nikki Gaskin-Capehart, Katie Cole (virtual), Gershom Faulkner (virtual), Alysén Heil (virtual), Kimberly Jackson, Adam Johnson (virtual), Valerie Lavin, Dan Mageras, Mike Meigs, Mark Strickland (virtual), Lee Allen (new board member)

SPC representative present: Susan Demers

ISPS staff present: Aron Bryce, Sam Jenkins, Matthew Lee, Sharon Panov, Tim Scott

Guests: Michael Ballard (ISPS fellow), Sasha Hossain (ISPS fellow), Josh Humphries (virtual, Eastern Florida State College), Patrick Luce (virtual, Stantec), Douglas Rivero (SPC Assistant Dean, Social & Behavioral Science), Lily Shores (ISPS fellow)

Discussion Items	Action/Response
1. Welcome/Call to Order	<i>Board Chair Alysén Heil</i> called the meeting to order at 12:02.
2. Review and approval of minutes: November 4, 2024 APPENDIX A	<i>Chair Alysén Heil</i> requested a motion to approve the November 4, 2024 quarterly meeting minutes. Motion: Jo Lynn Brown Motion second: Dan Mageras The November 4, 2024, minutes were unanimously approved.
3. Guest Presentations: Patrick Luce, Stantec Josh Humphries, Eastern Florida State College	<i>Patrick Luce</i> , SPC adjunct professor and senior economist for Stantec, proposed a collaboration with ISPS to present economic content via blog posts, events, and annual market intelligence reports. <i>Josh Humphries</i> , a political science professor at Eastern Florida State College (EFSC), provided feedback on the Grand Debate and the role of EFSC to stimulate civics awareness and engagement.
4. New board member: Lee Allen	<i>Chair Alysén Heil</i> requested a motion to approve new board member Lee Allen. Motion: Dan Mageras Motion second: Valerie Lavin Lee Allen received board approval to join the ISPS board of directors.
5. Exiting board members: Tom Furlong Jeff Johnson	<i>Chair Alysén Heil</i> reviewed the resignations of Tom Furlong (2022-2025) and Jeff Johnson (2020-2025). A video testimonial by Jeff Johnson was presented to the board. <i>Executive Director Kimberly Jackson</i> thanked Dr. Furlong and Jeff Johnson for their contributions to ISPS.
6. Executive Director's Report	<i>ED Jackson</i> presented an overview of current events: Economic Interview Series (ongoing) – recorded videos posted to the ISPS website; International Careers – Focus for the Future (January 29, 2025); ISPS Speakers Appreciation Gathering (January 30, 2025); The Future of

	<p>Florida’s Transportation (February 26, 2025); Everglades: Past, Present, and Future (March 4, 2025); Listening to Kids in Foster Care (March 5, 2025).</p> <p><i>ED Jackson</i> presented proposed programming for 2025-2026 fiscal year: Florida College System Student Government Association (FCSSGA) Ocala Student Conference ISPS presentation (April 4, 2025); State of the Beaches (April 24, 2025); Earth Week Beach Clean Up (April 25, 2025); Advancing Workforce in 3D Printing (October 7, 2025); Inaugural Student Conference (date tbd); Public Policy Digital Forums – 2 sessions (date tbd); International Careers – Focus for the Future, Part 2 (date tbd); Nursing Workforce (date tbd); Annual Grand Debate (date tbd); Veterans Support Forum (date tbd); Florida College Day (date tbd). <i>ED Jackson</i> provided an overview of continued efforts to develop statewide partnerships.</p> <p><i>Chair Alysen Heil</i> requested a motion to approve the 2025-2026 programming slate. Motion: Valerie Lavin Motion second: Jo-Lynn Brown</p> <p>The 2025-2026 program schedule was unanimously approved.</p> <p><i>ED Jackson</i> provided a brief overview of the Model United Nations (MUN) program including the ISPS budget for the MUN program.</p>
<p>7. Budget – Tim Scott APPENDIX C</p>	<p><i>Tim Scott</i>, ISPS accountant and business manager, presented the proposed budget for the 2025-2026 fiscal year.</p> <p><i>Director Lee Allen</i> inquired about the salary distribution. <i>Susan Demers</i> and <i>Mike Meigs</i> explained the process in place for St. Petersburg College.</p> <p><i>Chair Alysen Heil</i> requested a motion to approve the 2025-2026 budget. Motion: Nikki Gaskin-Capehart Motion second: Dan Mageras</p> <p>The 2025-2026 budget was unanimously approved.</p>
<p>8. Committee Reports A. Finance and Audit – Current Status – Financial Statements APPENDIX B</p>	<p><i>Tim Scott</i> presented the financial statements as of December 31, 2024.</p> <p>Finance committee chair <i>Dan Mageras</i> called for a vote to approve the financial reports. Motion: Nikki Gaskin-Capehart Motion second: Brett Bina</p> <p>The financial reports were unanimously approved.</p> <p><i>ED Jackson</i> provided an explanation of the audit process. <i>Mike Meigs</i> and <i>Susan Demers</i> provided additional information on the Direct Support Organization (DSO) audit timeline.</p>

<p>B. Steering and Governance</p> <p>C. Strategic Plan – Valerie Lavin</p> <p>D. Statewide and Student Engagement – Nikki Gaskin-Capehart</p>	<p><i>ED Jackson</i> gave an overview of committee changes including the creation of a marketing committee, the combining of the statewide and strategic plan committees. <i>ED Jackson</i> touched briefly on the creation of a board member survey.</p> <p><i>Valerie Lavin</i> gave a brief update on the 2026-2029 strategic plan summary. One of the main focuses is statewide student outreach. Director Lavin welcomed board members to provide input on the draft in progress.</p> <p><i>Nikki Gaskin-Capehart</i> gave an update on statewide and student engagement. Director Gaskin-Capehart suggested exploring if the Grand Debate and student-led conference could be held at the same time. Other topics of focus are Florida College Day, Florida Chamber, Association of Florida Colleges (AFC).</p>
<p>9. Fellows Update</p>	<p><i>ED Jackson</i> gave an overview of fellow activities and initiatives. Three fellows present at the meeting provided self-introductions: <i>Lily Shores</i>, <i>Sasha Hossain</i>, and <i>Micheal Ballard</i>.</p>
<p>10. Director’s Report (continued)</p>	<p><i>ED Jackson</i> shared the ISPS website with the board, highlighting transparency features and availability of resources.</p> <p><i>Communications coordinator Matthew Lee</i> provided a report on social media and website analytics.</p> <p><i>ED Jackson</i> shared two reports requiring responses from the board: Florida Department of Agriculture Department of Corporations (FDACS) report individual disclosures, and annual conflict of interest surveys.</p>
<p>11. Chair’s Report</p>	<p><i>ED Jackson</i> gave an overview of board contributions, suggesting board members use their networks to encourage support of ISPS.</p> <p><i>Nikki Gaskin-Capehart</i> asked if the fellows could be supported directly. <i>Dean Susan Demers</i> suggested contacting SPC Foundation regarding setting up an account to provide a way for sponsorship of ISPS fellows program.</p> <p><i>ED Jackson</i> reviewed upcoming dates for committee and board meetings.</p> <p><i>ED Jackson</i> presented board member spotlights: Brett Bina is Titan Investors event panelist; Alysen Heil celebrates Pasco-Hernando State College Workforce Development Center; and Nikki Gaskin-Capehart is featured in Tampa Magazine.</p>
<p>12. Comments</p>	<p><i>Valerie Lavin</i> said the strategic plan committee will wrap up the 2026-2029 strategic plan over the summer and welcomed input from the board. <i>Jo-Lynn Brown</i> encouraged board members to consider joining the newly-created marketing committee.</p>
<p>13. Wrap-up and Adjournment</p> <p><i>Respectfully submitted by Sharon Panov, Recorder.</i></p>	<p>The meeting was adjourned at 1:30 p.m.</p> <p>Next meeting is scheduled for May 12, 2025.</p>