

Date: November 4, 2024

Time: 12:00-1:00 P.M.

Location: SPC Downtown Center, 244 2nd Ave N, St Petersburg, FL 33701, Room DT-255 (Collaborative Labs); Zoom option available for virtual attendees

Board members present: Brett Bina, Katie Cole, Tom Furlong, Nikki Gaskin-Capehart, Alysen Heil, Kimberly Jackson, Dan Mageras, Mike Meigs, Liz Sembler

SPC representation present: Susan Demers

ISPS Staff: Sam Jenkins, Matthew Lee, Sharon Panov, Tim Scott

Guests: Michael Ballard (ISPS fellow), Becca Meshberger (virtual, OnBoard), Kaden Quinn (Grand Debate finalist), Kingston James (Grand Debate finalist)

Discussion Items	Action/Response
1. Welcome/Call to Order	<i>Dr. Alysen Heil</i> called the meeting to order at 12:02 p.m.
2. Review and approval of minutes:	The August 12, 2024 quarterly meeting minutes were approved. Motion: Nikki Gaskin-Capehart Second: Dan Mageras
3. Committee Reports A. Finance and Audit B. Steering and Governance C. Strategic Plan D. Statewide and Student Engagement	OnBoard representative <i>Becca Meshberger</i> gave a presentation on the features of the cloud-based board management program. <i>ISPS accountant and business manager Tim Scott</i> provided updates on ISPS compliance reports. The annual Direct Support Organization (DSO) report has been submitted to SPC's president Dr. Tonjua Williams. The IRS form 990 was amended to correct non-profit rating information on Candid, GuideStar and Charity Navigator. Tim provided an overview of the Grand Debate and Travel/MUN budgets. ISPS received the Silverberg Award of \$2500 and a sponsorship of \$500 from Hill, Ward, Henderson. <i>Dr. Alysen Heil</i> provided an update from the steering committee. The committee reviewed the resume of Lee Allen for consideration from the full board to submit to Dr. Tonjua Williams, SPC president, for final approval as a board member. Jeff Johnson is resigning from the board. <i>Executive Director Kimberly Jackson</i> gave an update from the strategic planning committee. ED Jackson provided an overview of the 2026-2029 strategic plan draft that was workshopped by the committee. <i>ED Jackson</i> discussed statewide initiatives including continued engagement with the Florida College System (FCS) with an effort to connect with more colleges, and future program ideas.
4. Current Status – Financial Statements – <i>Tim Scott</i>	<i>Tim Scott</i> provided an overview of the current fiscal status as of September 30, 2024. The financial statements were approved.

	<p>Motion: Katie Cole Second: Dan Mageras</p> <p><i>Tim</i> gave an overview of strategic goals: a growth plan including a 3-year budget; operational aspects including investment recommendations and financials policies and procedures; and federal, state, and internal compliance aspects.</p>
5. Fellows Update –	<p><i>ISPS student fellow Michael Ballard</i> gave a brief overview of his experience and activities. ED Jackson provided an update on the Fellows program and an overview of initiatives engaged in by student fellows Katie Algarin and Morgan Labita.</p>
6. Executive Director's Report	<p><i>ED Jackson</i> recognized the contributions of former ISPS employee Jacquelyn Schuett. Jacquelyn passed away on October 5, 2024.</p> <p><i>ED Jackson</i> introduced two Grand Debate finalists: <i>Kaden Quinn</i> and <i>Kingston James</i> each gave a brief self-introduction and touched on their experience in the debate.</p> <p><i>ED Jackson</i> gave an overview of upcoming programs: Economic Interview Series, Workforce Initiatives in Florida, Ethical Implications of AI in the Legal System, The Grand Debate, The Future of Transportation in Florida.</p> <p><i>ED Jackson</i> thanked Tom Furlong for his assistance with connecting with the FCS and the Association of Florida Colleges (AFC). ISPS is working with both organizations to expand the ISPS footprint.</p> <p><i>Communications Coordinator Matthew Lee</i> provided a social media update. There was a slight slump in social media activity due to the tropical storms. Website analytics were up with 1,035 new users visiting the ISPS website.</p> <p><i>Dean Susan Demers</i> suggested if students use LinkedIn for networking in the Public Policy program, to introduce them to ISPS programs. She suggested reaching out to Professor Kronschnabl.</p>
7. Chair's Report	<p><i>Dr. Heil</i> reviewed board giving and upcoming board meeting dates.</p>
8. New Business	<p>A discussion was held on whether the OnBoard program will align with Sunshine laws regarding board communications.</p>
9. Comments	<p><i>Tom Furlong</i> said it's important to highlight workforce programs at SPC and other colleges when addressing workforce initiatives in Florida.</p>
10. Wrap-up and Adjournment	<p>The meeting was adjourned at 1:08 p.m.</p> <p>Next meeting: February 10, 2025 Location: Collaborative Labs, 13805 58th St N, Clearwater, FL 33760</p>

Respectfully submitted by Sharon Panov, recorder